APPENDICES

APPENDIX A: SELECTED DEPARTMENT WEB LINKS AND EDUCATION RESOURCES

COLLEGE COMPLETION TOOLKIT

The College Completion Toolkit provides information that governors and other state leaders can use to help colleges in their state increase student completion rates. It highlights key strategies and offers models to learn from, as well as other useful resources. **http://www.ed.gov/sites/default/files/cc-toolkit.pdf**

COLLEGE COST LISTS

The Department provides college affordability and transparency lists under the *Higher Education Opportunity Act of 2008*. Each list is broken out into nine different sectors to allow students to compare costs at similar types of institutions, including career and technical programs. **http://collegecost.ed.gov/catc/**

COLLEGE NAVIGATOR

College Navigator consists of the latest data from the Integrated Postsecondary Education Data System, the core postsecondary education data collection program for the National Center for Education Statistics, as well as data from Federal Student Aid on cohort default rates, the Office of Postsecondary Education on campus safety and accreditation, and information on veterans from the Veterans Benefits Administration. **https://nces.ed.gov/collegenavigator/**

COLLEGE PREPARATION CHECKLIST

This Departmental tool gives prospective college students step-by-step instructions on how to prepare academically and financially for education beyond high school. Each section is split into subsections for students and parents, explaining what needs to be done and which publications or websites might be useful to them. **http://studentaid.ed.gov**

Additional resources within the checklist assist students in finding scholarships and grants.

https://studentaid.ed.gov/sa/prepare-for-college/checklists

https://studentaid.ed.gov/sa/types/grants-scholarships/finding-scholarships

COLLEGE SCORECARDS

The Department's College Scorecards makes it easier to find out more about a college's affordability and value. The College Scorecard continues to be a tool that provides clear, accessible, and reliable data on college cost, graduation, debt, and postcollege earnings. The College Scorecard continues to move the field forward in informing college choices with the help of technology and open data, making it possible for anyone—a student, a school, a policymaker, or a researcher—to decide which factors to evaluate. **https://collegescorecard.ed.gov/**

CONDITION OF EDUCATION AND DIGEST OF EDUCATION STATISTICS

The Condition of Education is a congressionally mandated annual report that summarizes developments and trends in education using the latest available statistics. The report presents statistical indicators containing text, figures, and data from early learning through graduate-level education, as well as labor force outcomes and international comparisons. **https://nces.ed.gov/programs/coe/**

The primary purpose of the Digest of Education Statistics is to provide a compilation of statistical information covering the broad field of American education from prekindergarten through graduate school. The Digest includes a selection of data from many sources, both government and private, and draws especially on the results of surveys and activities carried out by the National Center for Education Statistics. **https://nces.ed.gov/programs/digest/**

FINANCIAL AID SHOPPING SHEET

The Financial Aid Shopping Sheet is a consumer tool that participating institutions use to notify students about their financial aid package. It is a standardized form that is designed to simplify the information that prospective students receive about costs and financial aid so that they can easily compare institutions and make informed decisions about where to attend school. **https://www2.ed.gov/policy/highered/guid/aid-offer/index.html**

GOVERNMENT ACCOUNTABILITY OFFICE (GAO)

The Government Accountability Office supports Congress in meeting its constitutional responsibilities and helps improve the performance and accountability of the federal government for the benefit of the American people. **http://www.gao.gov/docsearch/agency.php**

GRANTS INFORMATION AND RESOURCES

In addition to student loans and grants, the Department offers other discretionary grants. These are awarded using a competitive process, and formula grants use formulas determined by Congress with no application process. This site lists Department discretionary grant competitions previously announced, as well as those planned for later announcement, for new awards organized according to the Department's principal program offices. **http://www2.ed.gov/fund/grant/find/edlite-forecast.html**

For more information on the Department's programs, see **http://www2.ed.gov/programs**.

NATIONAL ASSESSMENT OF EDUCATIONAL PROGRESS

The National Assessment of Educational Progress assesses samples of students in grades 4, 8, and 12 in various academic subjects. Results of the assessments are reported for the nation and states in terms of achievement levels—*Basic*, *Proficient*, and *Advanced*. **https://nces.ed.gov/nationsreportcard/**

OFFICE OF INSPECTOR GENERAL (OIG)

The Office of Inspector General conducts independent and objective audits, investigations, inspections, and other activities to promote the efficiency, effectiveness, and integrity of the Department's programs and operations. **http://www.ed.gov/about/offices/list/oig/index.html**

For a list of recent reports, go to **http://www2.ed.gov/about/offices/list/oig/reports.html**.

ONE-STOP SHOPPING FOR STUDENT LOANS

The Department provides a site from which students can manage their loans. **http://studentloans.gov/**

PERFORMANCE DATA

ED*Facts* is a Department initiative to put performance data at the center of policy, management, and budget decisions for all K–12 educational programs. ED*Facts* centralizes performance data supplied by K–12 state educational agencies with other data assets, such as financial grant information, within the Department to enable better analysis and use in policy development, planning, and management. **http://www.ed.gov/about/inits/ed/edfacts/index.html**

PRACTICE GUIDES FOR EDUCATORS

The Department offers guides that help educators address everyday challenges faced in classrooms and schools. Developed by a panel of nationally recognized experts, practice guides consist of actionable recommendations, strategies for overcoming potential roadblocks, and an indication of the strength of evidence supporting each recommendation. The guides themselves are subjected to rigorous external peer review. Users can sort by subject area, academic level, and intended audience to find the most recent, relevant, and useful guides. **https://ies.ed.gov/ncee/wwc/PracticeGuides**

EDUCATION RESOURCES INFORMATION CENTER

The Department offers ERIC—the world's largest free, digital library of education research. It is composed of 1.7 million bibliographic records and 400,000 full-text materials indexed from 1966 to the present. Each ERIC bibliographic record contains an abstract of a journal article or grey literature document (for example, a technical report or conference paper), along with such indexed information as author, title, and publication date. **https://eric.ed.gov**

REGIONAL EDUCATIONAL LABORATORY (REL) PROGRAM

The Department administers the REL program to support the use of research and evidence to help states and school districts improve their education programs and, ultimately, student performance. To do this, each regional REL contractor works with teachers, administrators, and policymakers to identify "high-

leverage" problems of practice and build the research capacity of local stakeholders. Each REL develops partnerships with state- and local-level education agencies to gather and analyze data, conduct evaluations, and provide technical assistance that address these "high-leverage" problems. **https://ies.ed.gov/ncee/edlabs/**

PROGRAM INVENTORY

The *GPRA Modernization Act of 2010*, P.L. 111-352, requires that the Office of Management and Budget (OMB) establish a single website with a central inventory of all federal programs, including the purpose of each program and its contribution to the mission and goals of the Department. The initial Federal Program Inventory was published in May 2013. The Department described each program within 27 budgetary accounts, as well as how the programs support the Department's broader strategic goals and objectives.

Since that time, Congress passed the *Digital Accountability and Transparency Act* (DATA Act) requiring new public reporting requirements, which impact the definition of programs used in this guidance. OMB is currently working with agencies to merge the implementation of the DATA Act and the Federal Program Inventory requirements to the extent possible to avoid duplicative efforts. While OMB and agencies determine the right implementation strategy, the initial Federal Program Inventory remains available on **performance.gov** or at **http://www2.ed.gov/programs/inventory.pdf**.

PROJECTIONS OF EDUCATION STATISTICS TO 2026

For the 50 states and the District of Columbia, the tables, figures, and text in this report contain data on projections of public elementary and secondary enrollment and public high school graduates to the year 2026. The report includes a methodology section that describes the models and assumptions used to develop national and state-level projections. **https://nces.ed.gov/pubs2018/2018019.pdf**

RESOURCES FOR ADULT AND CAREER AND TECHNICAL EDUCATION

The Department, through the Perkins Collaborative Resource Network, offers resources and tools for the development and implementation of comprehensive career guidance programs. This includes guides for students, parents, teachers, counselors, and administrators across relevant topics, such as planning and exploring careers, selecting institutions, finances, and guidance evaluation. This source is an example of interdepartmental cooperation between the Department and the U.S. Department of Labor. **http://cte.ed.gov**

To support the *Workforce Innovation and Opportunity Act* (WIOA), the Department offers professional development resources through the Literacy Information and Communication System (LINCS). This initiative seeks to expand evidence-based practice in the field of adult education and literacy. LINCS serves as Office of Career, Technical, and Adult Education's (OCTAE) primary outreach and dissemination mechanism to adult educators and provides high-quality, on-demand educational opportunities to practitioners of adult education. LINCS is comprised of: the LINCS Resource Collection, which provides online access to high-quality, evidence-based materials and instructional resources; the LINCS Community, a virtual professional learning space where adult educators can engage in discussions focused on critical topics to the field of adult education; a Learning Portal that offers anytime, anywhere professional development courses; a Professional Development Center that provides technical assistance to states in meeting the state leadership requirements set forth in WIOA; and the Learner Center, which provides access to federally developed or federally reviewed resources to assist adult learners in reaching their learning goals. Through these efforts, LINCS demonstrates OCTAE's commitment to delivering high-quality, on-demand educational opportunities to practitioners of adult education and literacy, so those practitioners can help adult learners successfully transition to postsecondary education and 21st century jobs. **http://lincs.ed.gov/**

APPENDIX B: GLOSSARY OF ACRONYMS AND ABBREVIATIONS

ABCP	Asset-Backed Commercial Paper
AFR	*Agency Financial Report*
AGI	Adjusted Gross Income
APG	Agency Priority Goals
APR	*Annual Performance Report*
AR	Abandon rate
ASA	Average speed to answer
CAM	Contracts and Acquisition Management
CAT	Core Assessment Team
CCMS	Continuous Controls Monitoring System
CEMS	Customer Engagement Management Systems
COA	Cost of attendance
CPSS	Contracts and Purchasing Support System
CSF	Cyber Security Framework
CSIP	Cybersecurity Strategy and Implementation Plan
CSP	Charter School Program
CSRS	Civil Service Retirement System
DATA	*Digital Accountability and Transparency Act of 2014*
DCIA	*Debt Collection Improvement Act of 1996*
DNP	Do Not Pay
DOL	U.S. Department of Labor
DRT	Data Retrieval Tool
ECASLA	*Ensuring Continued Access to Student Loans Act of 2008*
EDCAPS	Education Central Automated Processing System

EFC	Expected Family Contribution
ERICA	Education Resources Information Center
ERM	Enterprise Risk Management
ESEA	*Elementary and Secondary Education Act*
ESSA	*Every Student Succeeds Act*
FAFSA®	Free Application for Federal Student Aid
FASAB	Federal Accounting Standards Advisory Board
FAQ	Frequently Asked Questions
FCRA	*Federal Credit Reform Act of 1990*
FECA	*Federal Employees' Compensation Act*
FERS	Federal Employees Retirement System
FFA	Financial Aid Administrator
FFB	Federal Financing Bank
FFEL	Federal Family Education Loan
FFMIA	*Federal Financial Management Improvement Act of 1996*
FIO	Financial Improvement Operations
FIPCA	*Federal Improper Payments Coordination Act of 2015*
FISMA	*Federal Information Security Modernization Act of 2014*
FMFIA	*Federal Managers' Financial Integrity Act of 1982*
FMO	Financial Management Operations
FMSS	Financial Management Support System
FPRD	Final Program Review Determination

FSA	Federal Student Aid	**IPIA**	*Improper Payments Information Act of 2002*
FY	Fiscal Year		
FRDAA	*Fraud Reduction and Data Analytics Act of 2015*	**IRS**	Internal Revenue Service
		IRS DRT	IRS Data Retrieval Tool
FRG	Fraud Risk Group	**ISCM**	Information Security Continuous Monitoring
G5	Grants Management System		
GAAP	Generally Accepted Accounting Principles	**IT**	Information Technology
		LEA	Local Educational Agency
GAO	Government Accountability Office	**LEU**	Lifetime Eligibility Used
GLBA	*Gramm-Leach-Bliley Act*	**LINCS**	Literacy Information and Communication System
GONE	*Grants Oversight and New Efficiency Act of 2016*		
		LVC	Loan Verification Certificate
GPRA	*Government Performance and Results Act of 1993*	**NLSCD**	National Longitudinal School Choice Database
GSA	General Services Administration	**Next Gen FSA**	Next Generation Financial Services Environment
HBCUs	Historically Black Colleges and Universities		
		NFP	Nor-for-Profit
HCERA	*Health Care and Education Reconciliation Act of 2010*	**NCES**	National Center for Education Statistics
HCM	Heightened cash monitoring	**OCFO**	Office of the Chief Financial Officer
HEA	*Higher Education Act of 1965*	**OCIO**	Office of the Chief Information Officer
HEAL	Health Education Assistance Loans		
HHS	U.S. Department of Health and Human Services	**OCR**	Office for Civil Rights
		OCTAE	Office of Career, Technical, and Adult Education
IDEA	*Individuals with Disabilities Education Act*		
		OELA	Office of English Language Acquisition
IDIQ	Indefinite-Delivery, Indefinite-Quantity		
		OESE	Office of Elementary and Secondary Education
IDR	Income-Driven Repayment		
IES	Institute of Education Sciences	**OIG**	Office of Inspector General
IFAP	Information for Financial Aid Professionals	**OII**	Office of Innovation and Improvement
		OMB	Office of Management and Budget
IHE	Institutions of Higher Education	**OPE**	Office of Postsecondary Education
IPERA	*Improper Payments Elimination and Recovery Act of 2010*	**OPM**	Office of Personnel Management
		OSERS	Office of Special Education and Rehabilitative Services
IPERIA	*Improper Payments Elimination and Recovery Improvement Act of 2012*		

P–12	Prekindergarten through 12th grade		**SAT**	Senior Assessment Team
PAYE	Pay as You Earn		**SBR**	Statement of Budgetary Resources
Pell Program	Pell Grant Program		**SEA**	State Educational Agency
PEPS	Postsecondary Education Participants System		**STEM**	Science, technology, engineering and mathematics
PIV	Personal Identity Verification		**SULA**	Subsidized Usage Limit Applies
PIWG	Payment Integrity Workgroup		**TBMS**	Technology Business Management Solutions
PSLF	Public Service Loan Forgiveness		**TEACH**	Teacher Education Assistance for College and Higher Education Grant
PTAC	Privacy Technical Assistance Center			
REACH	Research on Education Access and Choice		**TIVAS**	Title IV Additional Servicers
REL	Regional Education Laboratory		**TPD**	Total and permanent disability
SAFRA	*Student Aid and Fiscal Responsibility Act (SAFRA Act)*		**Treasury**	U.S. Department of Treasury
			WIOA	*Workforce Innovation and Opportunity Act*
SAP	Satisfactory Academic Progress			

ACKNOWLEDGMENTS

This Agency Financial Report (AFR) was produced with the energies and talents of our employees and contract partners.

Within the Office of the Chief Financial Officer, the office of Financial Management Operations (FMO) is responsible for certifying, processing, reconciling, evaluating, and reporting all agency financial transactions; preparing annual financial statements and related notes and schedules; and coordinating the external audit of the agency's financial statements.

Financial Improvement Operations (FIO) provides leadership and direction in the areas of internal control assessment, financial management training, post audit activities, and indirect cost determination.

Contracts and Acquisitions Management (CAM) is responsible for the solicitation, award, administration, and closeout of all contracts and other acquisition instruments for the Department.

We offer our sincerest thanks and acknowledgment to staff of all participating principal offices. In particular, we recognize the following organizations for their contribution:

OTHER CONTRIBUTORS

Office of the Deputy Secretary

Federal Student Aid

Office of the Inspector General

Budget Service

Office of Communications and Outreach

Office of Planning, Evaluation, and Policy Development

Office of the Chief Information Officer

PARTNERS

Office of Management and Budget

Department of Treasury

Government Accountability Office

Association of Government Accountants

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