

# REDUCE THE FOOTPRINT

This effort strives to bring a new approach to the workplace at the Department, by building greater employee performance and productivity through innovative space designs and technology enhancements, while reducing the agency’s space footprint and associated out-year costs. The project will also allow the agency to meet the federal space guidelines (150–180 usable square footage/person vs. the current usable square footage of 338).

### THE DEPARTMENT CHALLENGES ARE:

- Limited IT tools to support new mobile workforce,
- IT infrastructure is outdated,
- In some cases, telework expansion has outpaced space designs, and
- Agency employee recruitment efforts restricted to a limited number of states, limiting the size of the mobile workforce.

### THE DEPARTMENT STRATEGY IS TO:

- Upgrade the IT infrastructure,
- Provide mobile workers with 21st century tools,
- Strengthen the Performance Management Program,
- Promote cultural acceptance of a mobile workforce,
- Design innovative work spaces,
- Implement an Electronic Records Management System, and
- Reduce the space footprint.

The square footage totals are for the office and warehouse domestic assets, which are assets located in the 50 states, Washington, D.C., and United States territories. The square footage total includes owned and leased assets. Updated square footage information is posted on the [performance.gov](http://performance.gov) website.

**Table 5. Reduce the Footprint Baseline Comparison**

	FY 2015 Baseline	FY 2018	Change (FY 2015 Baseline—FY 2018)
Square Footage	1,548,425	1,382,553	(165,872)

<sup>2</sup> The only building change for FY17 and FY18 was the OIG satellite office in Puerto Rico. In August, 2017, it was relocated from Plaza Scotia Bank Building to Degetau FB & Ruiz-Nazario Courthouse. Therefore, the total usable of 1,382,553 applies for both FY17 and FY18.