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Robert C. Byrd Honors Scholarship Program Performance Report

Report Period: _____
month/day/year – month/day/year

State: _____

*** READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING THIS FORM ***

SECTION I: AWARDS BY TYPE OF POSTSECONDARY INSTITUTION

| Type of Institution | Total # of Recipients | Amount Paid |
|------------------------------------------|-----------------------|-------------|
| A. In-state public institutions | _____ | \$_____. |
| B. In-state private institutions | _____ | \$_____. |
| C. Out-of-state public institutions | _____ | \$_____. |
| D. Out-of-state private institutions | _____ | \$_____. |
| E. In-state proprietary institutions | _____ | \$_____. |
| F. Out-of-state proprietary institutions | _____ | \$_____. |
| G. Total | _____ | \$_____. |

SECTION II: DISBURSEMENT ACTIVITIES

| | |
|------------------------------------------------------------------------------------------------------------|----------|
| A. Allotted funds used for scholarships | \$_____. |
| B. Allotted funds reserved for expenditures | \$_____. |
| C. Allotted funds released to Department of Education | \$_____. |
| D. Carryover (unexpended funds) not used during (FY 2005) and released back to the Department of Education | \$_____. |

SECTION III: BYRD SCHOLAR STUDENT DATA

A. The number of Byrd scholars who graduated during this report year:

- 1. In less than 4 years: _____
- 2. In 4 years: _____
- 3. In more than 4 years: _____
- 4. Total: _____

B. The number of Byrd scholars who left higher education during this report year prior to graduation: _____

C. The number of Byrd scholarship recipients enrolled during this report year:

- 1. Freshman: _____
- 2. Sophomore: _____
- 3. Junior: _____
- 4. Senior: _____
- 5. Total: _____

D. The number of all Byrd scholarship recipients reported in C, above, who were still enrolled at the end of this report year (do not include scholars who graduated):

- 1. Freshman: _____
- 2. Sophomore: _____
- 3. Junior: _____
- 4. Senior: _____
- 5. Total: _____

E. The number of non-renewed scholarship recipients:

- 1. Number ineligible due to academic reasons: _____
- 2. Number ineligible due to less than full-time academic status: _____
- 3. Number ineligible due to leaving postsecondary education institution: _____
- 4. Other reasons for ineligibility: _____

SECTION IV: AVAILABILITY OF A MONITORING AND TRACKING SYSTEM FOR BYRD SCHOLARS

On separate pages, please briefly describe the procedures/systems used for monitoring and tracking the Byrd Scholar student data. Please limit your description to no more than two (2) pages.

SECTION V (Optional): COMMENTS, SUGGESTIONS AND RECOMMENDATIONS (Please 2 pages maximum)

SECTION VI: CERTIFICATION BY AUTHORIZED AGENCY OFFICIAL

I CERTIFY that the information provided in this performance report is based upon information reflected in the official accounting and program records of the agency. Upon request, such records will be made available to the U.S. Secretary of Education or his/her delegate for review.

Name and Address of State Agency

Telephone Number

Fax Number

E-mail Address

Name and Title of Authorized Official (please type)

Date

Signature of Authorized Official

INSTRUCTIONS

The Robert C. Byrd Honors Scholarship Program Performance Report Report Year 2004-2005 (ED Form E40-33P)

PAPERWORK BURDEN STATEMENT

According to the paperwork reduction act of 1995 no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this collection is 1840-0598. The time required to complete this information collection is estimated to average 8 hours (or 480 minutes) per response, including time to review instructions, search existing data resources, and complete and review the information collection. **If you have any concerns regarding the accuracy of the time estimate(s) or suggestions for improving this form, please write to:** United States Department of Education, Washington DC 20202-4651. **If you have comments or concerns regarding the status of your individual submission of this form, write directly to:** (Higher Education Programs/Institutional Development and Undergraduate Education Programs), U.S. Department of Education, 1990 K Street, N.W., 6th floor, Washington, DC 20006-8514.

Frequency of Reports

The Robert C. Byrd Honors Scholarship Program Performance Report is submitted once a year. This report covers your FY 2005 allotment, for scholarship awards between July 1, 2004 through June 30, 2005.

Submission of Reports

The signed original of the Robert C. Honors Byrd Scholarship Program Performance Report should be sent to:

Jamesa Moone
Robert C. Byrd Honors Scholarship Program
U. S. Department of Education
1990 K Street, N.W., 6th Floor
Washington, DC 20006-8514

Preparation of Reports

Section I - Awards by Type of Postsecondary Institution

Enter the total number of scholarship recipients and the total amount of program funds awarded to those recipients for attendance at non-profit in-State and out-of-State public and private and proprietary institutions of higher education.

Section II - Disbursement Activities

The sum of the amounts reported in this section must equal the amount of your FY 2005 allotment plus any funds that you reserved for expenditures in this year, as reported on item II.D, of your FY 2005 Byrd Performance Report.

- A. Enter the total amount of funds drawn down from the U.S. Department of Education for FY 2005 allotment plus any carryover funds that were awarded to scholars during the period extending from July 1, 2004 through June 30, 2005. Report all funds that were obligated for FY2005 scholarships during this period, even if the funds were not actually disbursed to recipients during this period.

- B. Enter the total amount from your FY 2005 allotment that has been reserved for use in the subsequent award year, as provided by the terms and conditions of the award.
- C. Enter the total amount of unexpended funds from the current FY 2005 allotment that has been or is hereby released to the U.S. Department of Education for deobligation.
- D. Enter the total amount of unexpended carryover funds from FY 2005 not used from July 1, 2004 through June 30, 2005 that has been or is hereby released to the U.S. Department of Education for deobligation.

Section III - Student Data

Enter the total number of participants for each category for your State.

Section IV - Availability of Monitoring and Tracking System for Byrd Scholars

Describe the procedures for monitoring/tracking the student data. Limit description to two (2) pages.

Section V (OPTIONAL)

Comments, suggestions, and recommendations for improving the U.S. Department of Education service to the State Education Agencies/Ministries of Education.

Section VI - Certification by Authorized Agency Official

An authorized official of the State educational agency that has an agreement with the U.S. Department of Education to participate in the Robert C. Byrd Honors Scholarship Program must sign the certification statement. (NOTE: Since the State educational agency is the entity that has legal responsibility for administration of the program, an authorized official of that agency must sign this statement even if the State educational agency has delegated certain administrative responsibilities to another agency.